

**NorthEast Washington ESD 101
Board of Directors
January 21, 2020**

MINUTES

The NorthEast Washington ESD 101 (NEWESD) Board of Directors met in regular session on January 21, 2020, at 4202 S. Regal Street, Spokane, Washington. Chair Emmett Arndt confirmed a quorum and called the meeting to order at 4:00 pm.

Pledge of Allegiance

Mr. Cassidy Probert led the Board and audience in the Pledge of Allegiance to the Flag of the United States of America.

Present

Directors: Mr. Emmett Arndt, Mr. Rand Lothspeich, Ms. June Sine, Mr. Chuck Stocker, Ms. Sally Pfeifer and Mr. Phil Champlin.

Staff: Dr. Michael Dunn, Mr. Mick Miller, Mr. Cassidy Probert, Mr. Steve Witter, Ms. Michelle Powers, and Ms. Mary Kempel.

Oath of Office and Board Organization

Dr. Dunn administered the oaths of office to Mr. Phil Champlin and Ms. Sally Pfeifer. Board members discussed reorganization.

Motion: Ms. Sine nominated Ms. Pfeifer as Board Chair and Mr. Stocker as Board Vice Chair.

Second: Mr. Champlin

Vote: Yes—6, No—0

Communication

Dr. Dunn referenced written communications received regarding services and support provided by NEWESD programs and staff. The Board communications will be shared with NEWESD staff.

Consent Agenda

Minutes from the December 17, 2019 Board meeting were presented for Board approval.

Fiscal Report, Vouchers, Payroll, Grants, Cooperatives, Workers' Compensation, Unemployment, Audit Reports and Interlocal Agreements.

Fiscal Report

Mr. Probert recommended approval of vouchers as audited and certified by the auditing officer (as required by RCW 42.24.080) and those expense reimbursement claims audited and certified (as required by RCW 42.24.090) that have been recorded on the list given to the Board. Mr. Probert also presented a summary of expenditures. Vouchers for December 2019 and January 2020 include:

General Fund Accounts Payable (December 20, 2019)

ACH numbers 192000411 - 192000453 in the amount of \$19,779.60.

General Fund Accounts Payable (December 20, 2019)

Voucher numbers 334833 - 334862 in the amount of \$180,696.35.

General Fund Payroll (December 31, 2019)

Voucher numbers 334863 - 334889 in the amount of \$454,970.14.

General Fund Payroll (December 31, 2019)

Wire transfers 201900015 - 201900016 in the amount of \$853,820.85.

General Fund Accounts Payable (December 27, 2019)

ACH numbers 192000454 - 192000476 in the amount of \$3,706.56.

General Fund Accounts Payable (December 27, 2019)

Voucher numbers 334890 - 334904 in the amount of \$74,275.22.

General Fund Accounts Payable (December 30, 2019)

Voucher number 334905 in the amount of \$37,004.25.

General Fund Accounts Payable (January 3, 2020)

ACH numbers 192000477 - 192000499 in the amount of \$4,153.99.

General Fund Accounts Payable (January 3, 2020)

Voucher numbers 334906 - 334930 in the amount of \$59,311.27.

General Fund Payroll (January 15, 2020)

Voucher number 334931 in the amount of \$553.71.

General Fund Payroll (January 15, 2020)

Voucher number 334932 in the amount of \$352.07.

General Fund Payroll (January 15, 2020)

Wire transfers 201900017 - 201900018 in the amount of \$7,637.85.

General Fund Accounts Payable (January 10, 2020)

ACH numbers 192000500 - 192000523 in the amount of \$13,515.80.

General Fund Accounts Payable (January 10, 2020)

Voucher numbers 334933 - 334959 in the amount of \$59,022.16.

General Fund Accounts Payable (January 15, 2020)

ACH number 192000524 in the amount of \$1,473.25.

General Fund Accounts Payable (January 17, 2020)

ACH numbers 192000525 - 192000556 in the amount of \$13,596.52.

General Fund Accounts Payable (January 17, 2020)

Voucher numbers 334960 - 334983 in the amount of \$209,978.66.

Unemployment Compensation Cooperative (January 17, 2020)

Voucher number 334984 in the amount of \$4,249.88.

Total for Accounts Payable Vouchers:	\$676,513.63
Total for Payroll Vouchers:	\$1,317,334.62
Total for Unemployment Vouchers:	\$4,249.88
Total for Workers' Compensation Vouchers:	\$0.00
Total for Compensated Absences Vouchers:	<u>\$0.00</u>
Grand Total:	\$1,998,098.13

Workers' Compensation Cooperative (December 20, 2019)

Voucher numbers 228233 - 228271 in the amount of \$36,964.31.

Workers' Compensation Cooperative (December 27, 2019)

Voucher numbers 228272 - 228283 in the amount of \$11,037.99.

Workers' Compensation Cooperative (January 3, 2020)

Voucher numbers 228284 - 228293 in the amount of \$11,361.68.

Workers' Compensation Cooperative (January 10, 2020)

Voucher numbers 228294 - 228329 in the amount of \$267,420.34.

Workers' Compensation Cooperative (January 17, 2020)

Voucher numbers 228330 - 228384 in the amount of \$38,811.41.

Total for Workers' Compensation Vouchers: \$365,595.73

Grants needing Board Approval

	WNET Sesame Street Workshops	\$3,750.00
State	OSPI Inclusionary Practices Pilot for ESDs	\$35,090.00
Federal	Department of Labor YouthBuild	\$1,151,210.00
	Child Nutrition Specialist – Empire Health Child Nutrition Specialist	\$20,000.00

Personnel – Administrative, Supervisory and Professional

New hires—the following professional staff members have been hired:

Claire McIntyre, student assistance specialist, at an hourly rate of \$31.58. Claire earned a bachelor's degree in human development from Washington State University. She has experience as a substitute paraprofessional for Riverside School District.

Kristin Monson, P-3 early learning professional development coordinator, at an annual salary of \$75,197.00. Kristin earned a bachelor's degree in education from Eastern Washington University. She has experience as an ECEAP education specialist and coach for Community Colleges of Spokane and as a teacher at Anchorage School District where she taught first grade, kindergarten, and Head Start preschool.

Alyssa Wash, case manager for the Open Doors Program/Next Generation Zone, at an annual salary of \$45,764.00. Alyssa earned a bachelor's degree in humanities from Washington State University. She has experience as a cashier and concessions manager for Spokane County Parks. She has been working at Next Generation Zone as a case manager in a temporary assignment.

Resignation—the following professional staff member has resigned:

Eric Ecklund, student academic/life coach, effective January 8, 2020.

Out-of-State Travel

No out-of-state travel this month.

Motion: Mr. Stocker moved for Board approval of consent agenda items as described above including:

Minutes: December 17, 2019.

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The following professional staff members have been hired: Claire McIntyre, Kristin Monson and Alyssa Wash.

The following professional staff member has resigned: Eric Ecklund.

Second: Mr. Lothspeich

Vote: Yes—6, No—0

Discussion/Action Items

1. Proclamation for School Board Recognition Month (A1-A2)—The Board received the State of Washington Proclamation for School Board Recognition Month issued by Governor Inslee. Each Board member received a Certificate of Recognition from the Washington State School Directors' Association.

2. Resignation of Director District 2 Board Member—Dr. Dunn asked the Board for approval of the resignation of the recently elected Director District 2 Board member.

Motion: Mr. Champlin moved for Board approval of the resignation of Director District 2 Board member, Ms. Schynequa Hocking, effective January 21, 2020.

Second: Mr. Arndt

Vote: Yes—6, No—0

3. Policy 422: Family, Medical, and Maternity Leave (second reading) (A3)—Policy 422: Family, Medical, and Maternity Leave was presented for second reading and Board approval.

Motion Ms. Sine moved for Board approval of Policy 422: Family, Medical, and Maternity Leave as presented.

Second: Mr. Stocker

Vote: Yes—6, No—0

4. NEWESD 101 Board/Superintendent Team Operating Principles (A4)— After review and discussion of the Board/Superintendent Team Operating Principles, Dr. Dunn asked for Board approval and signed commitment.

Motion Mr. Arndt moved for Board approval of NEWESD 101 Board Team Operating Principles as presented.

Second: Mr. Stocker

Vote: Yes—6, No—0

5. Financial report—Mr. Probert provided the Board with a NEWESD 101 financial overview which included five years of actuals of core operations and one year projected, as well as a review of the Open Doors enrollment.

6. Board engagement reports—Ms. Sine participated in the January 8, 2020 NEWEC Board meeting. The Board is looking for new members to fill some recent vacancies. Members discussed the possibility of SST applying for grants through the Foundation to Home Depot and Walmart. As part of the second round of grant reviews, they discussed Betz Elementary’s request for headsets. Members were provided forms and encouraged to donate.

Mr. Stocker has been asked to serve on the new advisory board for the FFA AG program in East Valley. He attended the Valley Chamber meeting where economic development, as it relates to rural funding, for both Spokane and Clark counties was discussed.

Mr. Champlin announced a career pathways event for 5th-6th grade students at the HUB in October, in partnership with Spokane Public Schools, GSI, and the Valley Chamber of Commerce.

7. Superintendent’s report—Dr. Dunn reported the following:

- He attended the December 19 Davenport High School assembly to celebrate their Blue Ribbon Award. Davenport was one of six (and the only high school) in Washington State to receive this national award.
- On January 22, he was asked to facilitate a board training for the Republic School Board.

- There are a number of superintendent searches underway; NEWESD is only facilitating a full search for the Reardan-Edwall School District.
- The Board received copies of the current NEWESD 101 initiatives. This will be a work in progress as staff move forward in each area.
- As a member of the advisory boards, he has been attending meetings for WGU and the Spokane STEM Network. Mr. Stocker asked that he provide the Board with a list of all the local, regional, and statewide committees he serves.

Ms. Kempel shared that the Board will be able to select the artwork for the Regional High School Art Show Board Choice Award prior to the February 18 Board meeting.

8. Legislative report (A5)—Dr. Dunn will continue to keep Board members informed of educational legislation. Several bills were presented during the first seven days of the session.

Adjournment

Chair Pfeifer adjourned the regular Board meeting at 4:50 pm.

Sally Pfeifer, Chair

Secretary to the Board