

**NorthEast Washington ESD 101  
Board of Directors  
September 17, 2019**

**MINUTES**

The NorthEast Washington ESD 101 (NEWESD) Board of Directors met in regular session on September 17, 2019, at 4202 S. Regal Street, Spokane, Washington. Chair Emmett Arndt confirmed a quorum and called the meeting to order at 4:00 pm.

**Pledge of Allegiance**

Dennis Conger led the Board and audience in the Pledge of Allegiance to the Flag of the United States of America.

**Present**

**Directors:** Mr. Emmett Arndt, Mr. Rand Lothspeich, Ms. June Sine, Mr. Chuck Stocker, Ms. Sally Pfeifer, Ms. Kathy Bumgarner, and Mr. Phil Champlin.

**Staff:** Dr. Michael Dunn, Mr. Jerry McDermott, Mr. Mick Miller, Mr. Cassidy Probert, Ms. Michelle Powers, Mr. Steve Witter, and Ms. Mary Kempel.

**Communication**

Dr. Dunn referenced written communications received regarding services and support provided by NEWESD programs and staff. The Board communications will be shared with NEWESD staff.

**Consent Agenda**

Minutes from the August 20, 2019 Board meeting were presented for Board approval.

Fiscal Report, Vouchers, Payroll, Grants, Cooperatives, Workers' Compensation, Unemployment, Audit Reports and Interlocal Agreements.

**Fiscal Report**

Mr. McDermott recommended approval of vouchers as audited and certified by the auditing officer (as required by RCW 42.24.080) and those expense reimbursement claims audited and certified (as required by RCW 42.24.090) that have been recorded on the list given to the Board. Mr. McDermott also presented a summary of expenditures. Vouchers for August and September 2019 include:

**General Fund Accounts Payable (August 21, 2019)**

Voucher number 334249 in the amount of \$56,197.86.

**General Fund Accounts Payable (August 23, 2019)**

ACH numbers 181901352 - 181901358 in the amount of \$792.42.

**General Fund Accounts Payable (August 23, 2019)**

Voucher numbers 334250 - 334272 in the amount of \$165,412.05.

**General Fund Payroll (August 30, 2019)**

Voucher numbers 334273 - 334274 in the amount of \$1,744.73.

**General Fund Payroll (August 30, 2019)**

Voucher numbers 334275 - 334300 in the amount of \$470,461.27.

**General Fund Payroll (August 30, 2019)**

Wire transfers 201800047 - 201800048 in the amount of \$854,575.52.

**General Fund Accounts Payable (August 30, 2019)**

ACH numbers 181901359 - 181901368 in the amount of \$4,548.31.

**General Fund Accounts Payable (August 30, 2019)**

Voucher numbers 334301 - 334315 in the amount of \$101,346.18.

**Compensated Absences Cooperative (August 30, 2019)**

Voucher number 334316 in the amount of \$62,112.68.

**General Fund Accounts Payable (September 6, 2019)**

ACH numbers 192000001 - 192000027 in the amount of \$9,847.97.

**General Fund Accounts Payable (September 6, 2019)**

Voucher numbers 334317 - 334340 in the amount of \$30,881.54.

**General Fund Payroll (September 13, 2019)**

Voucher number 334341 in the amount of \$206.87.

**General Fund Payroll (September 13, 2019)**

Wire transfers 201900001 - 201900002 in the amount of \$3,295.88.

**General Fund Accounts Payable (September 13, 2019)**

ACH numbers 192000028 - 192000072 in the amount of \$6,698.62.

**General Fund Accounts Payable (September 13, 2019)**

Voucher numbers 334342 - 334364 in the amount of \$28,463.71.



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|---------|---|----------------|
| Federal | Department of Health & Human Services<br>Drug Free Community – Spokane West Central Coalition     | \$125,000.00   |
| State   | Department of Child, Youth & Families<br>Early Childhood Education & Assistance Program           | \$2,550,498.76 |
| Federal | Department of Health & Human Services through DCYF<br>Infant Toddler Regional Systems & Services  | \$253,190.00   |
| State   | Office of Superintendent of Public Instruction<br>ESD/OSPI Regional WaKIDS Implementation (State) | \$36,227.00    |
| Federal | ESD 105<br>Preschool Development Grant  | \$95,000.00    |
| State   | Regional Safety Centers/Threat Assessment Program<br>Threat Assessment Program Implementation     | \$140,888.00   |
| State   | Office of Superintendent of Public Instruction<br>CSA Equity & Measures                           | \$45,000.00    |
| State   | Office of Superintendent of Public Instruction<br>Regional Transportation Coordinators            | \$184,000.00   |
| State   | Office of Superintendent of Public Instruction<br>School Nurse Corps                              | \$492,272.00   |
| Federal | Spokane Area Workforce Development Council<br>WA STEM Career Connected Learning                   | \$80,000.00    |

### **Personnel – Certificated**

Request for release—the following certificated staff member has requested to be released from a contract:

**Laura VanDerLinde**, speech language pathologist, effective August 23, 2019.

### **Personnel – Classified**

New hires—the following classified staff members have been hired:

**Makayla Miracle**, conference center coordinator at an annual salary of \$50,301.00. Makayla earned a bachelor’s degree in studio art from Central Washington University. Makayla has experience as an office assistant and equipment monitor at CWU and as the marketing director at Kuroneko Cultural Association.

**Karen Nelson**, ECEAP substitute to work on as-needed basis at an hourly rate of \$12.72 or \$21.66 per hour, dependent upon the position. Karen has experience as a breakfast host at Holiday Inn Express and Suites and as a substitute paraeducator for Wenatchee Public Schools.

**Trisha Pollock**, ECEAP substitute to work on as-needed basis at an hourly rate of \$12.72 or \$21.66 per hour, dependent upon the position. Trisha is currently pursuing an associate of arts degree from Spokane Falls Community College. Trisha has experience as a warehouse lead at Integrated Supply Network and as a cashier at Redner's Warehouse.

**Shylo Williamson**, ECEAP substitute to work on as-needed basis at an hourly rate of \$12.72 or \$21.66 per hour, dependent upon the position. Shylo is currently pursuing a degree in education from Whitworth University. She has experience as a traveling CNA for Omni Staffing and as a substitute paraeducator for Davenport School District.

### **Out-of-State Travel**

**Mr. Mick Miller, Dr. Mona Griffin, Ms. Brittany Campbell, and Ms. Keara Rypien to the Advancing School Mental Health Conference: Safe and Supportive Schools for All Students in Austin, Texas on November 6-10, 2019.** The conference brings together local, state, national and international experts to advance knowledge and skills related to school mental health practice, research, training and policy. Information will be shared with ESD mental health staff to identify effective implementation of integrated school mental health approaches to support students' academic, behavioral and social-emotional needs. Expenses paid by Children's Mental Health Project grant.

**Dr. Michael Dunn, Mr. Mick Miller, Mr. Cassidy Probert, Ms. June Sine, Mr. Emmett Arndt, Mr. Chuck Stocker, Ms. Sally Pfeifer, Ms. Kathy Bumgarner, Mr. Randy Lothspeich to the AESA Annual Conference in Phoenix, Arizona on December 4-7, 2019.** This conference allows participants to network with ESDs from other states, learn about federal legislative issues and tips on how to advocate. Expenses paid by superintendent, assistant superintendent, fiscal and board travel funds.

**Motion:** Mr. Stocker moved for Board approval of consent agenda items as described above including:

Minutes: August 20, 2019.

Fiscal Report, Vouchers, Payroll, Grants, Cooperatives, Workers' Compensation, Unemployment, Audit Reports and Interlocal Agreements.

The following certificated staff member has requested to be released from a contract: Laura VanDerLinde.

The following classified staff members have been hired: Makayla Miracle, Karen Nelson, Trisha Pollock, and Shylo Williamson.

Out-of-state travel: Mr. Mick Miller, Dr. Mona Griffin, Ms. Brittany Campbell, Ms. Keara Rypien, Dr. Michael Dunn, Mr. Cassidy Probert, Ms. June Sine, Mr. Emmett Arndt, Mr. Chuck Stocker, Ms. Sally Pfeifer, Ms. Kathy Bumgarner, Mr. Randy Lothspeich

**Second:** Mr. Lothspeich

**Vote:** Yes—7 No—0

### **Discussion/Action Items**

1. Career Connected Learning (CCL)/Career and Technical Education (CTE) Graduation Pathways—Dennis Conger, CCL/CTE graduation pathways director, provided the board an overview of the newly created position and the plan he is creating to move this work forward. He shared participating agencies, strategic plans, and career launch programs.
2. Policy 304: Purchasing and Bids (first reading) (A1)—Policy 304: Purchasing and Bids was presented for first reading.
3. Board engagement reports—Ms. Sine attended the September 18, 2019 AESD Executive Board meeting. She notified NEWESD Board members that AESD Executive Board members will be assessing how the association can best assist them. They will ask what supports you need from AESD and expectations of the AESD Executive Board member positions.
4. Superintendent's report—Dr. Dunn reported the following:
  - Excelerate Success in partnership with the University of Washington is focusing on equity, addressing the opportunity gaps in all walks of life. By 2025, the majority of students in K-12 in the United States will be non-white. It was shared that Governor Inslee and the Attorney General issued a letter addressing undocumented students.
  - He met with Dr. Ron Jacobson, the new Whitworth University School of Education Dean. He also serves on the PESB board. His goal is to ensure Whitworth University is serving the needs of the larger community.
  - On September 4, 2019, he traveled with Mr. Miller to Renton for a joint ESD superintendent/assistant superintendent meeting to discuss career connected learning and threat assessment. The funding allocated to ESDs to provide these programs is insufficient; ESDs will ask for full funding from the state.
  - Orchard Prairie School District hosted their 125 year celebration on September 14, 2019, which he had the opportunity to attend.

- Dennis Conger joined him at the STEM Executive Committee meeting which is focusing on the needs of STEM in our communities. Angela Jones is the new executive officer for Washington STEM.
- He toured the new Lind-Ritzville high school.
- He traveled to Olympia for the Teacher of the Year Celebration. Analisa McCann, our regional winner, joined seven other remarkable young women and one young man at the event. Analisa is interested in sharing her trauma-informed classroom program within the region.

Mr. Miller reported the following:

- He is working with St. John-Endicott through the strategic planning process. The Board adopted their first Board goals and draft mission statement.
- NEWESD hosted the Regional Improvement Network event. Mr. Chuck Salina and Ms. Suzann Girtz, authors of “The Powerless to Powerful Leadership Framework,” presented to participants. This book will be a resource for schools in our region.
- NEWESD now officially owns the Mallon house. Demolition will begin next week. Over 100 students will be part of the project.

5. Legislative report—Dr. Dunn shared 2019 is a supplemental session, therefore a non-budget writing year. ESDs will advocate for adequate funding for school nurse corps and early learning.

**Adjournment**

Chair Arndt adjourned the regular Board meeting at 5:24 pm.

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Emmett Arndt, Chair

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Secretary to the Board