

**NorthEast Washington ESD 101
Board of Directors
October 20, 2020**

MINUTES

The NorthEast Washington ESD 101 (NEWESD) Board of Directors met in regular session on October 20, 2020, at 4202 S. Regal Street, Spokane, Washington. Chair Sally Pfeifer confirmed a quorum and called the meeting to order at 4:00 p.m.

Present

Directors: Mr. Emmett Arndt, Mr. Phil Champlin, Ms. Sally Pfeifer, Mr. Chuck Stocker and Ms. June Sine.

Staff: Dr. Michael Dunn, Mr. Mick Miller, Mr. Cassidy Probert, Ms. Michelle Powers, Ms. Tracy Poindexter-Canton, Mr. Steve Schreiner and Ms. Mary Kempel.

Guest: Ms. Kathy Bumgarner.

Director District 2 Appointment

Chair Pfeifer requested a motion to appoint Ms. Kathy Bumgarner to Director District 2.

Motion: Ms. Sine moved for Board approval of the appointment of Ms. Kathy Bumgarner to the Director District 2 position.

Second: Mr. Stocker

Vote: Yes—5, No—0

Oath of Office

Dr. Dunn administered the oath of office to Ms. Kathy Bumgarner to fill the Director District 2 vacancy.

Communication

Dr. Dunn referenced written communications received regarding services and support provided by NEWESD programs and staff. The Board communications will be shared with NEWESD staff.

Consent Agenda

Minutes from the September 15, 2020 board meeting were presented for board approval.

Fiscal Report, Vouchers, Payroll, Grants, Cooperatives, Workers' Compensation, Unemployment, Audit Reports and Interlocal Agreements.

Fiscal Report

Mr. Probert recommended approval of vouchers as audited and certified by the auditing officer (as required by RCW 42.24.080) and those expense reimbursement claims audited and certified (as required by RCW 42.24.090) that have been recorded on the list given to the Board. Mr. Probert also presented a summary of expenditures. Vouchers for September and October 2020 include:

General Fund Accounts Payable (September 18, 2020)

ACH numbers 202100025 - 202100042 in the amount of \$4,524.43.

General Fund Accounts Payable (September 18, 2020)

Voucher numbers 335979 - 335996 in the amount of \$26,136.89.

Unemployment Compensation Cooperative (September 18, 2020)

Voucher number 335997 in the amount of \$1,967.08.

Workers' Compensation Cooperative (September 18, 2020)

Voucher numbers 335998 - 335999 in the amount of \$746,983.50.

General Fund Accounts Payable (September 22, 2020)

ACH number 202100043 in the amount of \$1,276.87.

General Fund Accounts Payable (September 25, 2020)

ACH numbers 202100044 - 202100052 in the amount of \$5,342.94.

General Fund Accounts Payable (September 25, 2020)

Voucher numbers 336000 - 336022 in the amount of \$90,834.51.

General Fund Payroll (September 30, 2020)

Voucher number 336023 in the amount of \$118.08.

General Fund Payroll (September 30, 2020)

Voucher numbers 336024 - 336050 in the amount of \$437,296.79.

General Fund Payroll (September 30, 2020)

Wire transfers 202090003 - 202090004 in the amount of \$877,332.89.

General Fund Accounts Payable (September 29, 2020)

Wire transfers 201900066 - 201900067 in the amount of \$61,576.29.

General Fund Accounts Payable (September 29, 2020)

Wire transfers 202090005 - 202090006 in the amount of \$14,628.53.

General Fund Accounts Payable (October 2, 2020)

ACH numbers 202100053 - 202100064 in the amount of \$2,854.00.

General Fund Accounts Payable (October 2, 2020)

Voucher numbers 336051 - 336055 in the amount of \$2,864.28.

General Fund Accounts Payable (October 9, 2020)

Voucher numbers 336056 - 336062 in the amount of \$20,277.99.

General Fund Payroll (October 15, 2020)

Voucher numbers 336063 - 336065 in the amount of \$404.33.

General Fund Payroll (October 15, 2020)

Wire transfers 202090007 - 202090008 in the amount of \$7,766.58.

General Fund Accounts Payable (October 16, 2020)

ACH numbers 202100065 - 202100096 in the amount of \$4,164.82.

General Fund Accounts Payable (October 16, 2020)

Voucher numbers 336066 - 336090 in the amount of \$120,513.63.

Total for Accounts Payable Vouchers:	\$354,995.18
Total for Payroll Vouchers:	\$1,322,918.67
Total for Unemployment Vouchers:	\$1,967.08
Total for Workers' Compensation Vouchers:	\$746,983.50
Total for Compensated Absences Vouchers:	<u>\$0.00</u>

Grand Total: \$2,426,864.43

Workers' Compensation Cooperative (September 18, 2020)

Voucher numbers 229462 - 229480 in the amount of \$44,113.04.

Workers' Compensation Cooperative (September 25, 2020)

Voucher numbers 229481 - 229515 in the amount of \$22,358.36.

Workers' Compensation Cooperative (October 2, 2020)

Voucher numbers 229516 - 229535 in the amount of \$14,081.13.

Workers' Compensation Cooperative (October 9, 2020)

Voucher numbers 229536 - 229560 in the amount of \$21,833.55.

Workers' Compensation Cooperative (October 16, 2020)

Voucher numbers 229561 - 229582 in the amount of \$24,134.24.

Total for Workers' Compensation Vouchers: \$126,520.32

Grants needing board approval:

Program Type	Granting Agency Program Title ESD Program Title	Original Award
Federal	ESD Special Education Nation Center of Pyramid Model Innovation Special Education	\$20,000.00
Federal	Department of Education through OSPI CSA for ESDs – Special Education	\$269,333.00
Federal	Department of Education through OSPI CSA for ESDs – Special Education Preschool	\$36,727.00
Federal	Health Care Authority Department of Social and Health Services Substance Abuse Prevention Block Grant	\$256,546.00
Federal	Health Care Authority CPWI – Partnership for Success	\$63,274.00
Federal	Health Care Authority CPWI – State Opioid Response	\$152,589.00
State	Health Care Authority Substance Abuse Prevention Block Grant State Funds for Indirect	\$18,830.00
State	OSPI ESD/OSPI Regional WaKIDS Implementation	\$85,805.00
State	Inclusionary Practices Design & Delivery – ESD 112	\$164,237.73
Federal	OSPI WA School STOP Violence Threat Assessment	\$34,898.00
	PSESD-Gates Grant WA State Charter Schools Technical Assistance and Supports for Special Education	\$7,497.00

Personnel – Certificated

Supplemental contracts—Dr. Dunn recommended approval of the following supplemental contracts for the 2020/2021 school year:

Jena Ayers, counselor, 31.0 additional days at MA/2 for a total of \$8,461.98 to meet service requests of districts.

Marijean Baird, counselor, 32.0 additional days at MA/1 for a total of \$8,639.30 to meet a service request of a district.

Molly Haffner, psychologist, 1.0 day at MA 45/1 for a total of \$290.23 to meet a service request of a district.

Diane Lorian, psychologist, 1.0 additional day at MA 90/16 for a total of \$419.76 to meet a service request of a district.

Personnel – Administrative, Supervisory and Professional

New hires – the following professional staff members have been hired:

Ethan Adshade, learning management system coordinator at an annual salary of \$89,923.00. Ethan earned a bachelor's degree in business administration from University of Florida and a master's degree in education/digital literacy from Loyola Marymount University. He has experience as a math and science teacher at various districts in California. He is also the founder of TEPHE, which is a 501(c)(3).

Theresa Inch, student assistance specialist at an hourly rate of \$32.21. Theresa earned a bachelor's degree in psychology/criminal justice from Washington State University and a master's degree in school counseling from Whitworth University. She did her school counseling practicum and internship at Glover Middle School and her high school observation at Riverside High School and Next Generation Zone.

Resignations – the following professional staff members have resigned:

Leyna Krow, Open Doors testing coordinator/case manager, effective October 6, 2020.

Claire McIntyre, student assistance professional, effective October 11, 2020.

Personnel – Classified

New hires – the following classified staff members have been hired:

Veronica Cromwell, ECEAP assistant teacher at an hourly rate of \$14.17. Veronica is pursuing an associate of arts degree in early childhood education from Spokane Community College. She has experience as an ECEAP assistant through the AmeriCorps Program.

Shannon Steed, ECEAP lead teacher/family support advocate at an hourly rate of \$22.10. Shannon earned a bachelor's degree in environmental studies from

Chaminade University of Honolulu and a juris doctor degree from Thomas Jefferson School of Law. She has experience as a substitute teacher and paraprofessional for Northport School District, as a student editor at Thomas Jefferson School of Law, and as a legal receptionist/law clerk at Kirby, Noonan, Lance, and Hoge LLP.

Resignation—the following classified staff member has resigned:

Tania Hansen, ECEAP assistant teacher, effective October 2, 2020.

Motion: Mr. Arndt moved for board approval of consent agenda items as described above including:

Minutes: September 15, 2020.

Fiscal Report, Vouchers, Payroll, Grants, Cooperatives, Workers' Compensation, Unemployment, Audit Reports and Interlocal Agreements.

The following supplemental contracts for the 2020/2021 school year:
Jena Ayers, Marijean Baird, Molly Haffner and Diane Lorianio.

The following professional staff members have been hired: Ethan Adshade and Theresa Inch.

The following professional staff members have resigned: Leyna Krow and Claire McIntyre.

The following classified staff members have been hired: Veronica Cromwell and Shannon Steed.

The following classified staff member has resigned: Tania Hansen.

Second: Mr. Stocker

Vote: Yes—5, No—0

Discussion/Action Items

1. AESD Executive Board meeting report—June Sine reported on the following items from the September 16, 2020 AESD Executive Board Meeting.

- ESD regional coordinators were recognized statewide; they are becoming well known throughout the state for their exemplary work with district staff during the pandemic.

- Jeff Utech continues training throughout the state. To date he has reached 6,500 teachers with an additional 2,000 through on-demand trainings. AESD expects approximately \$111,000 revenue from these trainings.
- The AESD budget was reviewed.
- ESD 112 coordinated the purchase of \$1.5 million of PPE materials that were distributed to districts throughout the state.
- The AESD Annual Conference discussion was tabled until the next AESD meeting as input is gathered from each of the ESD Board members.

2. Resolution 20-11: Electing NEWESD Board Secretary and Agency Officers (A1)— Resolution 20-11, regarding the election of the NEWESD 101 board secretary and agency officers, was presented for approval. This resolution will transition authority from Mr. Steve Witter to Ms. Tracy Poindexter-Canton.

Motion: Mr. Arndt moved for board approval of Resolution 20-11: Election NEWESD Board Secretary and Agency Officers as presented.

Second: Ms. Sine

Vote: Yes—5, No—0

3. Board engagement reports—Ms. Sine attended the NEWEC Board Meeting on October 14, 2020. She complimented Tracy Poindexter-Canton as a wonderful addition to the Foundation and will bring new ideas to the board. A number of items were ratified including the budget, a grant for Chromebooks for the JDC program and the movement of dormant accounts to unrestricted status. Traci McGlathery was appointed president, Barbara Richardson as vice president and Brenda McDonald as secretary/treasurer. The Foundation is still in need of two board members; one with an educational background and one from the business sector. Please contact Kassidy Probert or Lonnie Purcell with potential candidate names.

Mr. Champlin provided an update on the various activities hosted by the HUB Sports Center. They continue to reach out to schools and the community to help fill the gaps.

- Central Valley School District Academic Support Program has been able to support 15-20 K-8 grade students. This number is changing as students return to the classroom.
- On October 14, 2020, the HUB partnered with KREM on the Sweet Reads program by providing a location for distribution of sweet snacks and new books to children in the Spokane area.
- STEM Camps have provided opportunities for six K-8 students to be instructed by student teachers from both Whitworth and Gonzaga Universities. In addition to

student learning, it provides opportunities for student teachers to meet their classroom hour requirements.

- The Business-to-School Reading program is active in 61 classrooms within 17 schools.
- The September 24, 2020 Annual Fundraiser was held virtually. Nigel Williams-Goss, Utah Jazz basketball player, was the keynote speaker. The funds raised exceeded expectations during these challenging times.
- The Saturday night drive-in movies have been extremely successful and have been extended several more weeks. It is has been a wonderful family event and provided some much needed revenue.

4. Superintendent's report—Dr. Dunn reported on the following items:

- He attended the WSU College of Education Advisory Board Meeting on September 30, 2020. President Schultz shared contemplations by the University as they consider in-person and remote learning. They will remain mostly online through the second semester.
- During the WGU Advisory Meeting, discussion about the expansion of the University across the western Unites States and concerns about lower enrollment were held.
- He has been asked to serve on the US Attorney's Office Fentanyl/Opioid Task Force focusing on Yakima, Tri Cities and Spokane. The 25-30 member team in Spokane is comprised of district superintendents from the six largest districts in Spokane County, law enforcement and community members. This is a growing issue in Spokane and other eastern Washington areas.
- Items from around the region:
 - He has been contacted about facilitating two superintendent searches next year.
 - Districts are in a variety of reopening cadences: in-person, hybrid, and remote. Support from staff, parents and the community fluctuates with each decision a superintendent makes.
 - Every Tuesday, he continues to meet with NEWESD district superintendents. A current concern is the number of middle and high school students failing classes primarily due to lack of engagement. There is a need for social and emotional learning and self-care, not only for students but staff as well.
 - A number of districts will be running levies in February.

Mr. Mick Miller updated the board on the following items:

- St. John-Endicott resumed their strategic planning process which began last year. They expect to complete the process by January.
- Last summer, AESD sponsored Learning Management Systems training. The NEWESD team, as part of the AESD network, led by Steve Schreiner, Erik Wolfrum, Jeff Crawford and Ethan Adshade, has reached thousands of teachers. Additionally, they have developed modules for parents and caregivers. With

additional funding from the CARES Act, NEWESD was able to hire Ethan Adshade to assist in this work. NEWESD expects to continue this work to help teachers improve in their online instruction.

- Enrollment in JDC has been down this year, while the enrollment at Martin Hall remains steady. Open Doors is off to a slow enrollment start. YouthBuild began its 36th cohort with 12 students involved. The Mallon house is in the process of remodel with a completion date expected this spring.
- Accreditation is scheduled for October 29-30, 2020. There will be eight third-year reviews and one initial review. Thank you to Ms. Pfeifer and Mr. Arndt for serving on the panel.
- NEWESD is in the 4th year of the elementary counseling grant. Rosalia has added one day a week (.2 FTE) and we now offer 2.8 FTE counselors to four school districts.
- Empire Health provided \$60,000 to fund another NEWESD threat assessment coordinator. They were also the organization that provided supplemental funds for the program for the last two years.

Mr. Cassidy Probert shared the following updates:

- Public and charter schools in our region had full time equivalent enrollment of approximately 93,000 students during the 2019-20 school year. Anticipating a decrease in enrollment for the 2020-2021 school year, schools budgeted for approximately 92,000 students. Year to date enrollment is down 3,500 students, compared to October of last year with a total of approximately 89,500. Statewide, total enrollment is down approximately 36,000 students. There is not consistency nor correlation in enrollment changes between districts based on whether they reopened in person or 100% virtual. Kindergarten is down approximately 15% statewide with the assumption that some parents have chosen to keep their children home and delay enrollment, while the secondary numbers are more flat. Districts are researching the alternate methods of education students have chosen, such as homeschooling, the pod method or alternate online opportunities, and why they made those choices.
- For the last 20 years, in partnership with AWSP and the DNR, NEWESD has been the lease holder for the AWSP Chewelah Peak outdoor learning program site. In August, AWSP contemplated the discontinuation of the lease due to the **financial** struggles they were experiencing due to the COVID-19 pandemic. As the lease holder, **at the direction of the AWSP board**, we **provided written notification** to the Department of Natural Resources by **the** deadline of September 30, 2020 that the lease **would not be renewed** for **an** additional 20 years. **The current** lease will expire December 30, 2020. There are several community members who have provided feedback about the decision to NEWESD 101 and we have **shared that communication with** AWSP. AWSP will continue to operate the Cispus Learning Center on the westside.

Ms. Tracy Poindexter-Canton provided the following two reports:

- She displayed the new “northeast notes” staff internal communication publication. This will be sent to staff twice a month and will include announcement, staff and department highlights, upcoming events and any other important information. Tracy met with each member of the Administrative Council and learned that internal communication was a common theme. This publication has been well received.
- She has been working on Hagan Foundation grant applications for Larry Gardner and Tammie Schraeder which are due November 1. She is also working with the Regional Math Coordinators in the Teaching and Learning department on a Bill & Melinda Gates Foundation grant called “Balance the Equation: A Grant Challenge for Algebra 1,” due November 6.

5. Legislative report—Mike shared the upcoming legislative session will be held virtually. Board members received copies of the NEWESD regional legislative priorities. There may be a few new legislators within our service area following the election.

The recently released revenue forecast was more positive than an earlier projection. At the AESD level we understand all of education may be affected and maintaining current funding will be a focus. There will be a budget report next month.

Adjournment

Chair Pfeifer adjourned the regular board meeting at 5:15 p.m.

Sally Pfeifer, Chair

Secretary to the Board